

Volunteer Policies at the House of Bread Effective 1/9/17

Schedule!

Schedule your volunteer day online with us at www.houseofbread.org/get-involved. Please don't show up without being scheduled.

Sign in!

When you arrive, please check in with a staff person and sign-in. All volunteers must complete an information form once annually. Staff member will provide direction while you volunteer.

Remember --- 12 and 12

Teenagers that are 12 and over can volunteer with an adult, or as part of a youth group. You **must be at least 12 years old to volunteer**, and teens cannot be dropped off without an adult.

Volunteer Groups

We have many people who like to organize groups and volunteer with us. **The maximum number of people that your group may bring is 12**, and the group leader must communicate all volunteer policies to everyone coming.

Special projects

We do have special projects that sometimes need done, such as organizing the warehouse or cleaning in the kitchen or dish room. These can be scheduled between 2-4pm on weekdays.

Volunteer code of conduct

Volunteers should conduct themselves professionally and do their assigned tasks to the best of their ability. Volunteers will be asked to leave if they exhibit improper or inappropriate behavior toward other volunteers, guests or staff, including, but not limited to, unwanted comments on a sexual, racist, or profane nature. We respect the religious convictions, or lack thereof, of all our volunteers and guests.

Equal opportunity statement

Everyone is welcome to volunteer, regardless of race, gender, religious preference, sexual orientation, income, or physical ability. For many reasons, guests who are actively coming to the House of Bread to receive services, may not sign up to volunteer.

Food

We make a lot of food at the House of Bread. Volunteers may have beverages in the kitchen, but may not consume food in the kitchen. Volunteers are encouraged to eat lunch at 1pm.